



CITY OF ROCKVILLE
ROCKVILLE, MARYLAND

ADDENDUM NO. 1
INVITATION FOR BID # 39-14
TURF MAINTENANCE

ATTENTION ALL BIDDERS: This addendum is issued to clarify, add to, delete from, correct and/or change the bid documents to the extent indicated and is hereby made a part of the said bid documents. **Bidders are required to acknowledge receipt of the addendum by signing in the appropriate space below and returning with your bid proposal.** Failure to do so may subject your bid to disqualification. The addendum may also be downloaded from the City's website at: www.rockvillemd.gov.

The following underlined in bold red is an additional requirement to the IFB Document 39-15, and shall be rendered with your bid:

1. CONTRACTOR QUALIFICATIONS

Contractor shall have a minimum of five consecutive years' experience in turf maintenance, regularly engaged in the performance of the specified work and makes available, for this purpose, a regular force of skilled workers.

Contractor shall perform all specified work using skilled, bonded, and licensed technicians; supervised and directly employed by the Contractor.

Contractor shall maintain an office staffed by company representatives during normal business hours, Monday through Friday 7:00 a.m. to 5:00 p.m. Contractor shall have available at all times a dedicated line for facsimile machine, an email address and telephone number for communication between the Contractor and the City's Contract Administrator.

Contractor shall assume full responsibility for any and all damages or claims for damage, for injury to persons, property, and equipment, which might result from any services performed under this contract.

The Contractor and technicians shall hold a Maryland Department of Agriculture pesticide license with certification in Category III-C, Ornamental and Turf - Turf and Category VI, Right of Way. A copy of the license shall accompany the bid.

Contractor must have a Professional Fertilizer Business License under the Maryland Department of Agriculture Nutrient Management Program, and at least one certified Professional Fertilizer Applicator. All applicators must be certified or listed under the

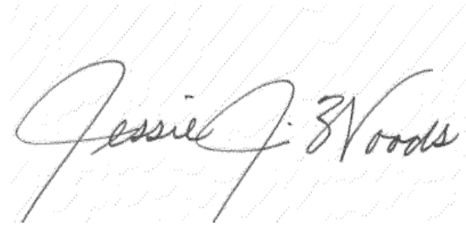
registered Professional Applicator. All rules and regulations of the Maryland Department of Agriculture Nutrient Management Program must be followed including but not limited to record keeping and calibration of equipment.

2. SUBMITTALS

The following items shall be submitted with the bid in duplicate (one original and one copy):

- a. Bid Proposal Form, pages 24-27
- b. Comprehensive Signature, pages 28-29
- c. Reference Form, page 30-31
- d. Affidavit, pages 32-33
- e. Completed W9 form (see page 4 for link)
- f. A copy of Maryland Department of Agriculture Pesticide License
- g. Names and copies of certified applicator certificates for individuals who will be assigned to the contract.
- h. Metropolitan Washington Council of Governments Rider Clause Form, page 36
- i. A copy of the Professional Fertilizer Business License and the Certificate of the Professional Fertilizer Applicator.**

ADDENDUM NO. 1 ISSUED ON 4/21/15 BY:



Jessie J. Woods
Buyer I
City of Rockville Purchasing Division
Office: 240.314.8431
Cell: 240.765.5790
Email: jessie.woods@rockvillemd.gov

**ACKNOWLEDGE RECEIPT OF ADDENDUM NO. 1 BY SIGNING BELOW AND RETURNING
A COPY OF THE ADDENDUM WITH YOUR BID PROPOSAL.**

NOTICE TO BIDDERS

**Acknowledge this IFB 39-15 Addendum No. 1. Failure to comply with this requirement may result
in your bid proposal being deemed non-responsive.**

I acknowledge receipt of this addendum and I have incorporated it into my bid proposal.

Signature: _____

Printed Name: _____

Title: _____

Organization Name: _____

Date: _____